



**Report to:** South London Waste Partnership (SLWP)  
Joint Waste Committee  
**Date:** Thursday 16<sup>th</sup> September 2014

**Report of:** SLWP Management Group

**Author(s):**  
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**Chair of the Meeting:**  
Councillor Judy Saunders, Chair SLWP Joint Waste Committee

<p><b>Report title:</b></p> <p style="text-align: center;"><b>SOUTH LONDON WASTE PARTNERSHIP DRAFT BUDGET FOR 2015/16</b></p>
<p><b>Summary</b> This paper provides an update on the Partnerships Draft budget for 2015/16.</p>
<p><b>Recommendations</b></p> <ol style="list-style-type: none"> <li>1. To agree the proposed draft budget as set out in the table in 2.1 and request the individual boroughs to consider and agree the resources required in consultation with borough Finance Directors.</li> <li>2. To agree to receive a final budget for approval at its meeting of 3<sup>rd</sup> December 2014</li> </ol>
<p><b>Background Documents and Previous Decisions</b> Previous budget reports.</p>

## 1. Background

- 1.1. The Partnership is required to produce a draft budget for consideration by the Joint Waste Committee by 31<sup>st</sup> October each year. In accordance with the Inter Authority Agreement (IAA) the agreed draft budget is then subjected to consideration by the individual boroughs before a finalised budget is taken to the Joint Waste Committee for approval. The IAA sets out that the final budget must be approved by 31<sup>st</sup> December each year.

## 2. Issues

- 2.1. The table below gives an early indication of the draft budget requirement of the Partnership for 2015/16 together with the approved 2014/15 budget for comparison.

<b>Item</b>	<b>2014/15 Approved Budget £</b>	<b>2015/16 Draft Budget £</b>
<i>External Advisors</i>	50,000	50,000
<i>Project &amp; Contract Management</i>	300,000	300,000
<i>Internal Advisors and Accounting</i>	75,000	75,000
<i>Document and Data Management</i>	18,000	20,000
<i>Audit Fee</i>	2,500	2,500
<i>Communications</i>	100,000	100,000
<i>Transition Costs</i>	12,000	0
<b>TOTAL</b>	<b>557,500</b>	<b>547,500</b>
<b>COST PER BOROUGH</b>	<b>139,375</b>	<b>136,875</b>

- 2.2. The draft budget relates to the core activities of the Partnership and excludes any costs for the procurement of the Household Re-use and Recycling Centres and the shared collection project. Further work is required by Management Group to establish the resource requirement for these projects and these will be shared with Finance Directors prior to the December meeting of the JWC at which a finalised budget will be reported for approval.
- 2.3. The external advisors budget allows the Partnership to engage external advisors to provide expert legal, financial and technical advice.
- 2.4. The Project and Contract Management budget contains provision for four full time positions, the Strategic Partnership Manager (currently being recruited through Merton), a Contract Manager, a Project Support Officer and a Contract Data Officer at a cost of £270k (including on-costs). The Contract Data Officer post is currently vacant and there are no plans to recruit to the post at the present time.
- 2.5. The internal advisor and accounting budget includes costs from Kingston for providing finance activities for managing Phase A transactions (£25k), costs from Croydon for providing finance activities for Phase B transactions (£25k) and the remaining £25k is to provide for ad-hoc internal legal advice from Croydon.
- 2.6. Document and Data Management provides data storage for the Partnership's data room to allow the sharing of documents across the Partnership and for the storage of project documentation in an online library which is available on-licence to authorised stakeholders.
- 2.7. The Communications budget comprises £80k for an annual communications campaign, and a £20k contingency which includes officer time for providing

communications expertise and advice throughout the year including managing of the annual communications campaign.

### **3. Recommendations**

- 3.1. To agree the proposed draft budget as set out in the table in 2.1 and request the individual boroughs to consider and agree the resources required in consultation with borough Finance Directors.
- 3.2. To agree to receive a final budget for approval at its meeting of 3<sup>rd</sup> December 2014

### **4. Impacts and Implications:**

#### Finance

- 4.1 Contained within report.

#### Legal

- 4.2 Section 9 of the Inter Authority Agreement sets out the budget setting process for the Joint Waste Committee. This is referred to within the body of the report.

### **5 Appendices**

- 5.1 None

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